



**Borough of Queenscliffe**

# **Council Plan 2010-2013**

## **Progress Report** For the quarter ended 31 March 2012

# GOVERNANCE, FINANCE & EXTERNAL RELATIONS

## Strategic Direction

Providing accountable governance and long term sustainable financial management

2011-2012 Business Plan Priority Actions	Responsibility	Quarter	Status
<b>Undertake an annual review of the Strategic Financial Plan</b>	<b>GMG&amp;C</b>	<b>2</b>	<b>Yet to commence</b>
As at 31/3/12: The annual review of the Strategic Financial Plan was completed with the first 4 years of the Long Term financial Plan being included as the Strategic Resource Plan in the 2012/13 draft Budget considered by Council at its 21 March 2012 Ordinary meeting.			
As at 31/12/11: Review is in final stages. Discussion at January 2012 Council workshop to examine the draft 2012/13 Council Plan and budget will include future trends in revenue and expenditure items.			
As at 30/9/11: An annual review of the Strategic Financial Plan will occur in the second quarter and be reported to Council as part of the mid-year budget review at the February Council meeting and the development of the 2012/13 budget.			
<b>Minimise rate increases</b>	<b>GMG&amp;C</b>	<b>3,4</b>	<b>In Progress</b>
As at 31/3/12: In considering the 2012/13 draft budget Council has included a 4.0% rate increase. The draft budget has been advertised for public submissions from 29 March until 4 May 2012.			
As at 31/12/11: The draft 2012/13 Budget workshops commence in January 2012. Rating increases will be part of the discussion and determined as part of the 2012/13 Budget.			
As at 30/9/11: This will be undertaken as part of the preparation of the 2012/13 Budget process that will occur in quarters 3 and 4.			
<b>Maximise state and federal grant revenue for community and Council Plan priorities.</b>	<b>CEO</b>	<b>1,2,3,4</b>	<b>Ongoing</b>
As at 31/3/12: Council is yet to be formally advised of the outcome of its submissions related to (1) Undertaking a Development Plan for the Queenscliff Lighthouse Reserve and the Point Lonsdale Lighthouse Reserve and (2) redeveloping the Senior Citizens Centre to incorporate the accommodation needs of the Sea Scouts. Advice from the State and Federal Governments indicates a likely decline in the level of grant funds available to Local Government and this is likely to present some key challenges as Council identifies future capital works priorities.			
As at 31/12/11: Council submission to the Corangamite Catchment Management Authority for weed removal and revegetation in the Narrows and the dune system adjacent to Ocean Road, Point Lonsdale has been successful. A total of \$252K will be allocated over a five year period. After a long wait Council has received a grant of \$11,500 (in conjunction with the Queenscliff Music Festival) to purchase music equipment and develop the technical skills and opportunities for volunteers, young local band members and other young music enthusiasts to gain hands on experience with music production, and to provide them with the opportunity to work with professional equipment from both a production, and performance point of view.			
As at 30/9/11: Opportunities for external funding occur throughout the year. Applications submitted during the September quarter include an application for \$100K towards the development of the Senior Citizens Centre to incorporate the infrastructure needs of the Queenscliff Sea Scouts. In addition Council has received \$1M towards renewal and maintenance of roads through the State Government's Country Roads and Bridges Program. Finally Council has received an additional allocation of \$92K above budget from the Victorian Grants Commission. This includes an adjustment for underpayment in previous financial years.			
<b>Maximise the return on Council assets within social and environmental constraints.</b>	<b>GMG&amp;C</b>	<b>1,2,3,4</b>	<b>Ongoing</b>
As at 31/3/12: As part of the 2012/13 draft budget deliberations Council considered options for improving return on Council owner or managed assets. Increases in caravan park fees and seeking funds to develop the lighthouse reserves in Queenscliff and Point Lonsdale are included as part of the 2012/13 budget.			
As at 31/12/11: Council will consider returns on Council assets as part of the review of the Council Plan and preparation of the draft 2012/13 Budget.			
As at 30/9/11: The 2011/12 Budget included an increase in fees and charges, where appropriate, based on market benchmarking and at a minimum CPI. Some fees are set by legislation and may therefore be less than CPI.			

<b>Increase revenue by developing cabins and caravan parks.</b>	<b>GMP&amp;I</b>	<b>1,2,3,4</b>	<b>Complete</b>
As at 31/3/12: Project completed.			
As at 31/12/11: The refurbishment of the budget cabin has been completed and is now fully serviceable. As there is no further provision for cabin development, to increase revenue, this action is complete for the current reporting period. Further advice will be provided on revenue trends in future reports.			
As at 30/9/11: Deluxe cabin 5 placed in position and now commissioned, a further budget priced option cabin has been secured and undergoing refurbishment. Extensive electrical works undertaken in Victoria Park to improve reliability of service in readiness for the approaching holiday season.			

<b>Seek to resolve key issues surrounding Queenscliff's marine precinct.</b>	<b>CEO</b>	<b>1,2,3,4</b>	<b>In Progress</b>
As at 31/3/12: Over recent months there has been limited information from the State Government regarding the future development of Fishermen's Wharf. Council has continued to advocate to the State Government for consideration to be given to community use of the former Fishermen's cooperative building.			
As at 31/12/11: Council continues to advocate to the State Government for improvements to Fishermen's Wharf. Responses to Council's requests on this matter have not been fruitful to date.			
As at 30/9/11: There has been some positive developments lead by Parks Victoria in relation to the provision of pile moorings in the Queenscliff Harbour following persistent advocacy from the Borough Council. Council continues its discussions with Ministers and senior officers of the State Government as well as Queenscliff Harbour P/L in relation to the development of Fisherman's Wharf.			

<b>Investigate resource sharing with neighbouring municipalities and other organisations.</b>	<b>CEO</b>	<b>1,2,3,4</b>	<b>In Progress</b>
As at 31/3/12: In March 2012 Council received a briefing on the provision of Environmental Health services by the City of Greater Geelong under contract with the Borough. In February 2012 Council officers also met with and advised CoGG of Borough priorities that relate to Council's emergency management responsibilities.			
As at 31/12/11: Council has been advised that additional State Government funding to improve emergency management will be provided to all regional and rural municipalities. The City of Greater Geelong will receive these funds and provide assistance to the Borough with emergency management priorities. The particular focus of these resources is being negotiated with CoGG. Council is also working with the neighbouring LGAs on the regional 'Climate Resilient Communities of the Barwon South-West' project. The Sustainability Officer attended a project planning workshop in November 2011 where a Project Control Group was formed. Based on the discussions at the November meeting, a Deed of Grant is currently being prepared and should be circulated to all participating councils for review. The project facilitators are also developing a flier summarising the project, which will be distributed to all Councillors across the participating LGAs.			
As at 30/9/11: Council is continuing to work with neighbouring municipalities across a range of planning activities associated with G21 regional alliance. Council's shared emergency management arrangements with the City of Greater Geelong continue. Council has established a formal service provision arrangement with the City of Greater Geelong for the provision of Environmental (Public) Health services to 'cover' a period of maternity leave. This arrangement is operating very effectively.			

<b>Further improve community input into Council's Business Plan priorities.</b>	<b>CEO</b>	<b>2,3</b>	<b>Yet to commence</b>
As at 31/3/12: As part of the development of the 2012/13 Business Plan priority actions and the draft 2012/13 budget Council considered the 120+ submissions for capital works and new initiatives. Council has scheduled two community presentations of the draft Council Plan and draft budget to be held in Queenscliff and Hawthorn in early April 2012.			
As at 31/12/11: The Council workshop process for preparation of the 2012/13 Council Plan and Business Plan is scheduled to commence in late January 2012. Council has determined to review the 120+ submissions received in 2011/12 and to focus on the outstanding actions related to these submissions.			
As at 30/9/11: As part of the Council Plan review and annual Budget process, community submissions are received in order to shape the next financial year's priorities. The 2012/13 financial year's review will commence in late December 2011.			

<b>Continue process for municipal boundary relocation.</b>	<b>CEO</b>	<b>1,2,3,4</b>	<b>In Progress</b>
As at 31/3/12: As part of the draft 2012/13 budget Council has allocated \$30K for an independent plebiscite to be conducted. Officers will be examining the most appropriate process and agency to undertake this public enquiry.			
As at 31/12/11: Council has made several approaches to State Ministers to request their support for a review of the municipal boundary. This advocacy will continue in order to have the State Government endorse an independent plebiscite seeking community feedback on changes to the municipal boundary.			
As at 30/9/11: While the Mayor and CEO briefed the Hon Jeanette Powell, Minister for Local Government in 24 May 2011 and the Hon Matthew Guy, Minister for Planning on 20 July 2011 on this matter, no response has been received. Follow up correspondence is being prepared.			

<b>Continue to improve the standard of customer service.</b>	<b>GMG&amp;C</b>	<b>1,2,3,4</b>	<b>In Progress</b>
As at 31/3/12: No other matters to report in this quarter.			
As at 31/12/11: A review of the standards set in the Charter is occurring and will be the subject of a report council before the end of June 2012.			
As at 30/9/11: The Customer Service Charter adopted in 2010/11 will continue to be audited twice annually. The charter will also be reviewed during 2011/12, for relevancy and appropriateness in terms of standards to achieve.			

<b>Increase residents' access to information and services through upgrading the Council's website.</b>	<b>GMG&amp;C</b>	<b>2</b>	<b>In Progress</b>
As at 31/3/12: Council officers have completed the task of reviewing and upgrading the Council Tourist Parks website. Officers have moved on to undertaking a review of the Borough's website with the goal of launching the new website in May 2012.			
As at 31/12/11: Website improvements have commenced with the Tourist Park site being reviewed and reworked with launch estimated before end of February 2012.			
As at 30/9/11: Improvements to Council's website are ongoing with the continuing input of business and accommodation information particularly on the Visitor Information Centre pages. Further improvements to the Community Organisations data base are progressing.			

<b>Work to maintain strong Department of Defence presence in the Borough of Queenscliffe given its significant role in the local economy and community activity.</b>	<b>CEO</b>	<b>1,2,3,4</b>	<b>In Progress</b>
As at 31/3/12: A number of meetings have been conducted with the Department of Defence over this quarter. Council has been advised that the Department of Defence will cease their military presence at Fort Queenscliff at the end of the 2012 calendar year. This will also herald the establishment of the Department of Defence archive centre at Fort Queenscliff resulting in an increase in the civilian workforce from 45 to approximately 90 effective full time positions. In March 2012, The Mayor led a Canberra deputation to Senator Feeney, Minister for Defence Support, to discuss the future community use of and access to Fort Queenscliff.			
As at 31/12/11: Council has been advised that the Department of Defence will establish its archive centre at Fort Queenscliff. The modifications to the Fort and anticipated to occur between January and March 2013. Discussions regarding future community use of and access to the Fort are scheduled between the Borough Council and the Department of Defence.			
As at 30/9/11: Council has continued to advocate for a strong Department of Defence presence in the Borough of Queenscliffe. While the Department of Defence has given a commitment to its continuing presence the specific detail regarding who will be located at Fort Queenscliff is yet to be announced.			

# SUSTAINABILITY & LOCAL ENVIRONMENT

## Strategic Direction

Living sustainably and protecting and restoring our diverse environment

2011-2012 Business Plan Priority Actions	Responsibility	Quarter	Status
<b>Implement Council's Environmental Sustainability Plan.</b>	<b>GMP&amp;I</b>	<b>1,2,3,4</b>	<b>In Progress</b>
<p>As at 31/3/12: The Sustainability Officer has continued to implement priority actions in Council's Sustainable Living Action Plan including;</p> <ul style="list-style-type: none"> <li>• Hosting Council's first E-waste Collection Day in January 2012</li> <li>• Finalising Council's Corporate Carbon Neutral Action Plan</li> <li>• Working with consultants to develop the Community Carbon Neutral Action Plan</li> <li>• Writing funding application for Federal Government's 'Community Energy Efficiency Program' to upgrade Neighbourhood House with energy efficiency measures</li> <li>• Completing the first milestone in Council's 'Working towards Carbon Neutrality in the Borough of Queenscliffe' project</li> <li>• Promoting Council's hard waste collection event</li> <li>• Organising an energy efficient street lighting trial in Queenscliff and Point Lonsdale</li> <li>• Conducting bin audits of Citizens Park and investigating purchase of dual recycling/waste stations using Alcoa Foundation funding</li> <li>• Working with neighbouring Councils and Barwon Regional Waste Management Group in the development of education resources following the completion of kerbside recycling/waste bins audits.</li> </ul>			
<p>As at 31/12/11: The Sustainability Officer has continued to implement priority actions in Council's Sustainable Living Action Plan including;</p> <ul style="list-style-type: none"> <li>• Worked with consultants to develop draft corporate and community Carbon Neutral Action Plans</li> <li>• Hosted a successful National Recycling Week 2011 collection in November.</li> <li>• Organised a solar public lighting trial near the Neighbourhood House and sought community feedback.</li> <li>• Organised Council's first E-waste Collection Day to be held in January 2012.</li> <li>• Co-ordinated a fluorescent tube/ CFL globe collection for Borough residents to commence early 2012.</li> </ul>			
<p>As at 30/9/11: The Sustainability Officer has continued to implement priority actions in Council's Sustainable Living Action Plan including;</p> <ul style="list-style-type: none"> <li>• Updating information to the Planet Footprint tracking system to monitor council emissions from energy, water, waste and fleet.</li> <li>• Developing draft corporate and community Carbon Neutral Action Plans with consultants and identifying suitable actions for both plans</li> <li>• Investigating and organizing recycling events/opportunities for residents <ul style="list-style-type: none"> <li>○ Recycling collection during National Recycling Week</li> <li>○ Regular e-waste drop-off days</li> <li>○ New collections for fluorescent globes and batteries for households</li> </ul> </li> </ul>			
<b>Implement a strategy to move the Council by 2013 and community by 2020 towards carbon neutrality.</b>	<b>GMP&amp;I</b>	<b>1,2,3,4</b>	<b>In Progress</b>
<p>As at 31/3/12: The Corporate Carbon Neutral Action Plan (CNAP) has been completed and will be presented at the April 2012 Ordinary Council meeting. Council officers continue to work with the consultants in the development of the Community CNAP.</p> <p>Officers have completed the first milestone of the 'Working towards Carbon Neutrality in the Borough of Queenscliffe' project. The project received funding through the Victorian Local Sustainability Accord.</p> <p>The second milestone includes completion of energy audits at Council facilities. Quotations are currently being obtained and the audits will be completed by June 2012.</p>			
<p>As at 31/12/11: Council officers have been reviewing the draft Corporate Carbon Neutral Action Plan (CNAP) and working with the consultants to develop appropriate actions. The Corporate CNAP will be presented to Council in March 2012. The draft Community CNAP will be distributed to the CNAP Steering Committee for comment in February. The community plan will then go on public display for four weeks.</p>			

As at 30/9/11: A draft Corporate Carbon Neutral Action Plan (CNAP) was presented to the CNAP Steering Committee in July 2011. Council's sustainability officer has been updating data and reviewing Council operations to identify opportunities for reducing emissions. A second draft including proposed actions will be reviewed by Council officers in October 2011.

A public workshop was held in August 2011 to present the Community NAP discussion paper. The consultants and Council's sustainability officer have been gathering more data and case studies for inclusion in the plan. A second draft plan will be reviewed by Council officers in October 2011.

<b>Advocate at all opportunities for a move to carbon neutrality.</b>	<b>GMP&amp;I</b>	<b>1,2,3,4</b>	<b>In Progress</b>
As at 31/3/12: Council officers are developing media releases to promote current projects.			
As at 31/12/11: Media releases have appeared in the Queenscliffe Herald and Bellarine Times outlining Council's actions.			
As at 30/9/11: Media releases have appeared in the Queenscliffe Herald in September and on Council's website describing Council's project to work towards carbon neutrality.			

<b>Move towards carbon neutrality by providing green power at all caravan and camping parks managed by Council.</b>	<b>GMP&amp;I</b>	<b>1</b>	<b>Complete</b>
As at 30/9/11: 100% green power is supplied to all Council-operated caravan and camping parks as of 1 <sup>st</sup> July, 2011. Project completed.			

<b>Facilitate programs to assist resident's access to sustainability products including solar hot water, water tanks and solar panels.</b>	<b>GMP&amp;I</b>	<b>1,2,3,4</b>	<b>In Progress</b>
As at 31/3/12: Officers are continuing to investigate and progress any opportunities as they arise.			
As at 31/12/11: Officers are continuing to investigate and progress any opportunities as they arise.			
As at 30/9/11: Investigating several programs that could be included as actions in the Community Carbon Neutral Action Plan. This includes an opportunity to partner with Barwon Water in a shower head exchange program. Other opportunities are being investigated as they arise.			

<b>Seek funding opportunities to progressively implement the upgrade of the Queenscliff to Point Lonsdale shared pathway link.</b>	<b>GMP&amp;I</b>	<b>1,2,3,4</b>	<b>In Progress</b>
As at 31/3/12: In relation to the Ferry to Pier project landscape concept designs have been prepared and the application to DSE for Coastal Management Act consent has been lodged, pending approval. Assessment of vegetation for removal is underway.			
In relation to the improvements at the Dog Beach car park initial concept designs have been prepared and these will be presented to Council in April/May 2012.			
As at 31/12/11: Landscape pre design plans for Dog Beach and Springs Beach car parks currently under review by officers. These will be presented to Council in the future.			
As at 30/9/11: Concept plans for the plans for the Dog Beach car park and the Springs car park are being developed. A component of the Springs car park project is to provide better linkage of the path either side of the car park. Council officers are examining funding opportunities to contribute to the road surface component of the Springs Car park.			

<b>Implement the Council's Tree Management Strategy.</b>	<b>GMP&amp;I</b>	<b>1,2,3,4</b>	<b>In Progress</b>
<p>As at 31/3/12: Further arborist advice sought in relation to trees in key parks following a significant wind event that felled a stone pine. A full report has been forwarded to Councillors and members of the Vegetation Advisory Committee and Point Lonsdale Main Street Reference Group and placed on the Council website.</p> <p>Additional arboricultural assessments have been completed for a number of overmature Monterey cypress trees in prominent locations with 5 trees nominated for removal within a 3 month timeframe. Tree removal and replacement will commence before Easter. A full report has been forwarded to Councillors and members of the Vegetation Advisory Committee and Point Lonsdale Main Street Reference Group and placed on the Council website.</p>			
<p>As at 31/12/11: Annual arboriculture report for trees in caravan parks received and highlighted that Council's management of the associated risks with trees is on track. The report showed that relatively minor remediation works were required despite the age class of most of the trees. All works classified as urgent in the report have been carried out, and further arborist advice has been sought on relevant issues. Council's Vegetation Advisory Group has been active in relation to tree placements in Hesse street and the playground trees at Point Lonsdale. A number of public trees have been identified by both officers and community members, for removal, however Council's policy and process for such not yet defined.</p>			
<p>As at 30/9/11: Ongoing monitoring of trees in parklands and caravan parks. Some non-indigenous trees have been identified for future removal due to their condition and related risk management issues. The annual arboriculture inspection of caravan park trees is scheduled for the second quarter.</p>			

<b>Implement the 'Weed Management Plan' for the Borough of Queenscliffe in consultation with Bellarine Catchment Network and other key stakeholders.</b>	<b>GMP&amp;I</b>	<b>1,2,3,4</b>	<b>In Progress</b>
<p>As at 31/3/12: Some vegetation removal carried out on the primary dune area in Queenscliff to reduce the height of vigorous growing Boobialla. An active revegetation program planned for the Narrows area in Q4 and beyond, with Bellarine Catchment Network and volunteer involvement, has been committed to. This work will continue past efforts in weed removal and revegetation in this location.</p>			
<p>As at 31/12/11: Weed removal work by Correctional Services in nominated locations has continued.</p>			
<p>As at 30/9/11: Efforts continue to reduce weeds in key locations by volunteers with support from institutional arrangements (e.g. Correctional Services) in selected areas such as Point Lonsdale Lighthouse area, bowls club area, the Narrows, and Citizens Park escarpment. This work tries to capitalise on weed removal efforts at these locations in previous years.</p>			

<b>Work with local environment groups and the community to reduce and prevent spread of noxious and environmental weeds in the Borough.</b>	<b>GMP&amp;I</b>	<b>1,2,3,4</b>	<b>In Progress</b>
<p>As at 31/3/12: Funding attracted through the CCMA for a concentrated weed removal program in the narrows area and along Ocean Road Point Lonsdale. This will be a 5 year program that will supplement Council's own resourcing of this activity. Funding of \$252,000 has been provided by the CCMA under the Federal Government's 'Caring for Country' program.</p>			
<p>As at 31/12/11: Despite previous advice by the CCMA in relation to the Coastal Tender funding program, the Authority has now indicated that funding can be made available and officers are currently negotiating a grant offer. Local efforts by the Geelong Environment Forum has seen continued weed removal work on the escarpment below Citizens park.</p>			
<p>As at 30/9/11: The Borough contributed to a combined effort lead by Barwon Coast to tackle the spread of weeds by using aerial spraying of biological control agents. The area that was focussed on was the dune foreshore area from Point Lonsdale Lighthouse to Fellows Road. Councils application to Corangamite Catchment Management Authority for funding under the Coastal Tender program to undertake a significant weed removal program, has not been successful.</p>			

<b>Identify funding opportunities that would enable Council to progress a 'Wetlands &amp; Environment Management Strategy'.</b>	<b>GMP&amp;I</b>	<b>1,2,3,4</b>	<b>In progress</b>
As at 31/3/12: No funding opportunities have been identified.			
As at 31/12/11: No funding opportunities have been identified.			
As at 30/9/11: No funding opportunities have been identified.			
<b>Continue to advocate to State and Federal Governments for an extension of 'Port Phillip Bay (Western Shoreline) and Bellarine Peninsula' Ramsar site to include the Core Wetlands and surrounding land of the Lonsdale Lakes Wetland Complex and Sand Island.</b>	<b>CEO</b>	<b>1,2,3,4</b>	<b>Yet to Commence</b>
As at 31/3/12: As this is not identified as a policy priority for other levels of Government this matter will require additional advocacy from Council to encourage other levels of Government to progress this matter.			
As at 31/12/11: As this is not identified as a policy priority for other levels of Government this matter will require additional advocacy from Council to encourage other levels of Government to progress this matter.			
As at 30/9/11: This will require additional advocacy from Council to encourage other levels of Government to identify this action as a priority.			
<b>Advocate for Lakers Cutting to be included in the Port Phillips Heads Marine National Park.</b>	<b>CEO</b>	<b>1,2,3,4</b>	<b>Yet to Commence</b>
As at 31/3/12: As this is not identified as a policy priority for other levels of Government this matter will require additional advocacy from Council to encourage other levels of Government to progress this matter.			
As at 31/12/11: As this is not identified as a policy priority for other levels of Government this matter will require additional advocacy from Council to encourage other levels of Government to progress this matter.			
As at 30/9/11: This will require additional advocacy from Council to encourage other levels of Government to identify this action as a priority.			



## BUSINESS & TOURISM

### Strategic Direction

Supporting local businesses and tourism by providing an environment in which they can both flourish

2011-2012 Business Plan Priority Actions	Responsibility	Quarter	Status
<b>Implement opportunities arising from the Tourism Infrastructure Opportunities Study.</b>	<b>GMG&amp;C</b>	<b>1,2,3</b>	<b>In Progress</b>
<p>As at 31/3/12:</p> <p>The Tourism and Business Development officer continued to implement priority actions in Council's Business and Tourism Plan including:</p> <ul style="list-style-type: none"> <li>Williams Boag architects have undertaken Initial consultation and site inspection at the Visitor Information Centre and with other key stakeholders to assess the operations and future needs of the Visitor Information Centre, Library and Queenscliff Historical Museum. Further consultation scheduled in April 2012.</li> <li>Significant planning to upgrade the Borough Website, to improve access, and information servicing including the Queenscliff Living, Borough Business, and Visitor Information Centre pages.</li> <li>Negotiations with Geelong Otway Tourism to link the Visitor Information pages to the Visit Geelong and Bellarine and Great Ocean Road website. This will eliminate duplication of information and resources and provide consistency of information. In collaboration with Geelong Otway Tourism we are responsible for the content and editing.</li> </ul>			
<p>As at 31/12/11:</p> <ul style="list-style-type: none"> <li>The VIC office is now complete and operational, including WiFi functionality in the VIC for customers to access the iPad.</li> <li>A meeting has been scheduled with VIC Roads to increase the VIC profile on local signage.</li> <li>Cultural Hub: Williams -Boag Architects have been appointed by the Council to provide concept designs for a new building to complement and connect the existing premises, including the Historical Museum, Library and Visitor Information Centre and provide better amenities and more room to move for all of its tenants.</li> <li>Opportunities to house local maps for access and distribution are being investigated by the Borough. Currently maps are stocked and distributed from the Visitor Information Centre, Beacon Big 4, the Ferry Terminal in Sorrento, and the Barwon Heads temporary Information booth. A further print run of maps are required and on order.</li> <li>The Borough is currently redeveloping the website to improve access, and information servicing. The Queenscliff Tourist Park website has been identified as a priority and is due to be launched end of January, before the Borough website is rebuilt.</li> </ul>			
<p>As at 30/9/11: Improvements to the design and functionality of the VIC office have progressed. Local Tourism signage has been audited, and the VIC profile signage is to undergo some improvements.</p>			

<b>Work with local traders, Queenscliff Lonsdale Business &amp; Tourism and Bellarine Tourism to maximise tourism opportunities in the Borough of Queenscliffe.</b>	<b>GMG&amp;C</b>	<b>1,2,3,4</b>	<b>Ongoing</b>
<p>As at 31/3/12: The Tourism and Business Development officer continued to implement priority actions in Council's Business and Tourism Plan including</p> <ul style="list-style-type: none"> <li>• Organising in conjunction with the QLBTA to host a number of events during the Small Business Festival in August 2012. A breakfast and workshops with motivational guest speaker Debbie Mayo Smith will be held on 15 August focussing on increasing customer sales, and developing communication utilising everyday social media. In addition, there will be additional networking opportunities with local Trader Associations, Business women, as well as a networking function with construction workers and trades people.</li> <li>• Disseminating information and details for the Geelong Chamber of Commerce activities to the local business network. 4 position have been allocated to local businesses to avail themselves of the Chamber events as a requisite of QBLTA membership with the Chamber.</li> <li>• Planning the Borough's involvement in the Regional Development Victoria's "Regional Victoria Living Expo" to be held in Melbourne from the 27-29 April 2012. Victoria's first Regional Living Expo gives Melbournians the chance to explore everything that's great about living and working in regional Victoria. The Expo aims to provide young families with a chance to talk to Victoria's 48 regional and rural councils and explore education, job, business and housing opportunities in the regions. Event exhibitors will include all regional councils, education providers and employers who will provide detailed information and assistance for those thinking of moving to regional Victoria. The event will also be complemented by a range of arts, sports and cultural activities from regional and rural Victoria to showcase country the depth and breadth of country Victoria's cultural activities. A Borough web page focussing on Queenscliff Living forms part of the Borough's campaign, and features case studies, imagery, and video vignettes to advance our story.</li> <li>• The Queenscliff Visitor Information Centre was inducted in to the Geelong Advertiser Business Excellence Awards' Hall of Fame having previously won an Award on three separate occasions. Councillor John Burgess accepted the award on behalf of the Borough at a presentation at the Geelong National Wool Museum</li> <li>• In February 24 Visitor Information Centre Volunteers attended a Volunteers Conference in Geelong to further their product knowledge and enhance their service delivery skills at the second Geelong Otway Tourism Volunteers Conference. In all there were 147 volunteers in attendance from around the region.</li> </ul>			
<p>As at 31/12/11:</p> <ul style="list-style-type: none"> <li>• The Borough and the Queenscliff Lonsdale Tourism Association met with local production company Nalu to edit, revitalise and relaunch the 'Classic Queenscliff' video. Upon completion all business will be encouraged to upload to their business website.</li> </ul>			
<p>As at 30/9/11:</p> <ul style="list-style-type: none"> <li>• In July 2011 The Borough of Queenscliff Visitor Information Centre was awarded the Geelong Advertiser Business Excellence Award under the category of Tourism Attraction, Events &amp; Services, Accommodation. This was the third time the Council Visitor Information Centre was the recipient of a Business Excellence Award.</li> <li>• The Borough worked with Queenscliff Lonsdale Tourism and Business Association to host the Small Business Breakfast and workshops during the Small Business Victoria Festival in August 2011.</li> <li>• The Borough was showcased at the Regional Destination and Shopping Fair at Federation Square on 12 August 2011.</li> <li>• A weekly newsletters was distributed to local business disseminating information from VECCI, Small Business Victoria, Workcover and other agencies to assist in business planning.</li> <li>• The Borough of Queenscliff was showcased at the relaunch of the Searoad Ferry Service at Docklands Melbourne on 25 September 2011. Over 15,000 people visited the new Ferry and were exposed to the tourism opportunities in the Borough.</li> </ul>			

<b>Work in partnership with businesses and other organisations to promote the packaging of tourism and accommodation options, particularly during low-season times of the year.</b>	<b>GMG&amp;C</b>	<b>1,2,3,4</b>	<b>In Progress</b>
<p>As at 31/3/12:</p> <ul style="list-style-type: none"> <li>• In early March 2012 Bellarine Tourism conducted a Queenscliffe Familiarisation tour of local businesses.</li> <li>• In addition the Borough hosted a Customer Service Workshop at Beacon Big 4 on 16 February 2012 with Mel Neill as part of the funded Professional Development calendar. 12 Bellarine businesses attended and availed themselves of Mel's comprehensive understanding the service provider and emotional intelligence, in determining how we best serve the needs of our customers.</li> <li>• The Borough has had input in developing a combined Professional Development and Excellence Calendar with Geelong Otway Tourism and Central Geelong Marketing. A survey has been forwarded to all local business seeking input into content and requirements for the sessions. A 12 month calendar is currently being developed for 2012/13 including a workshop during the Small Business Festival in Queenscliff.</li> </ul>			
<p>As at 31/12/11:</p> <ul style="list-style-type: none"> <li>• Officers are currently working in conjunction with Geelong Otway Tourism to develop a professional development Calendar. The Borough ensures all Borough businesses have access, and can participate in these opportunities.</li> </ul>			
<p>As at 30/9/11:</p> <ul style="list-style-type: none"> <li>• In conjunction with QLBTa the 'Christmas in July' marketing program was promoted through Geelong and Bellarine to encourage people to visit Friends and Relatives.</li> <li>• Further planning with QLBTa is occurring to increase tourism activity and promote small events in the off peak period.</li> </ul>			

<b>Improve and promote the calendar of events in the Borough.</b>	<b>GMG&amp;C</b>	<b>1,2,3,4</b>	<b>In Progress</b>
<p>As at 31/3/12:</p> <ul style="list-style-type: none"> <li>• Work is progressing on the Borough of Queenscliff Website including a significant upgrade of the Events Calendar content.</li> <li>• Local events are being forwarded to Geelong Otway Tourism to ensure marketing opportunities with media and registration on the Regional Events Calendar.</li> <li>• Future events information is forwarded on a monthly basis to the local business network via the Business and Tourism Development Unit.</li> <li>• Weekly reminders are being forwarded to the Accommodation Providers in conjunction with the 'Roombank' reminder email.</li> </ul>			
<p>As at 31/12/11:</p> <ul style="list-style-type: none"> <li>• The Borough has continued to update the Events Calendar on the website and distributed copies to business network and visitors</li> <li>• Database of visitors :customer details are being collected to include in a database to promote future events and activities within the Borough. Monthly events news will be circulated electronically through the database.</li> </ul>			
<p>As at 30/9/11:</p> <ul style="list-style-type: none"> <li>• Ongoing upgrade of the 'Events' page on Borough of Queenscliffe website has progressed to ensure all events listed have comprehensive details and imagery.</li> <li>• The VIC is continuing to obtain business details and update the business database as a priority.</li> <li>• Electronic copies of the calendar of events have been disseminated to businesses on a monthly basis. Hard copies of the calendar of events are circulated through the Visitor Information Centre.</li> </ul>			

<b>Encourage the development of improved community transport during peak tourism periods.</b>	<b>GMP&amp;I</b>	<b>1,2,3</b>	<b>In Progress</b>
<p>As at 31/3/12:</p> <p>Council supported QMF in directly advocating to the Department of Transport to include extended public transport services to Queenscliff, Point Lonsdale, the Bellarine Peninsula and Geelong over the period of the music festival. This advocacy will continue each year in Council's discussions with the State Government.</p> <p>Council also worked closely with Bellarine Taxi Network during the preparations of the Queenscliff Music Festival to enable and encourage as many community transport options as possible during the peak event.</p>			
<p>As at 31/12/11:</p> <p>In September Bellarine Taxi Network commenced operating in the Borough of Queenscliffe. The Borough has met with the operator to facilitate consistent, regular and reliable service delivery for local residents. The Borough is exploring potential taxi ranks and assisting the operator to explore the viability of securing a maxi taxi licence.</p>			
<p>As at 30/9/11:</p> <ul style="list-style-type: none"> <li>• A draft project brief has been prepared for Transport Connections to investigate suitable transport models that provide safe, easy, accessible, and affordable transport within coastal tourism oriented townships such as the Borough of Queenscliffe.</li> <li>• Continued to liaise with Bellarine Taxi Network who commenced independent operation on the Bellarine 19 September 2011. Two Taxi licences allocated to the Borough of Queenscliff. Working with Engineer to source appropriate rank within Queenscliff without inconvenience to 'bus zones'.</li> </ul>			

<b>Advocate for the development of the Point Lonsdale to Ocean Grove shared path.</b>	<b>GMP&amp;I</b>	<b>4</b>	<b>In Progress</b>
<p>As at 31/3/12: Council officers have been contacted by officers from the City of Greater Geelong who are considering this project as a priority in their 2012/13 program. This will be clarified when CoGG finalises its priorities for the next financial year.</p>			
<p>As at 31/12/11: No progress to date.</p>			
<p>As at 30/9/11: There has been initial discussions between the Borough of Queenscliffe and the City of Greater Geelong regarding this project. Discussions will continue.</p>			

<b>Investigate funding opportunities for development of Toc H and Shortland's Bluff sites, working with DSE to implement the Borough of Queenscliffe's development priorities.</b>	<b>GMP&amp;I</b>	<b>1,2,3,4</b>	<b>In Progress</b>
<p>As at 31/3/12: To date no official advice received on Council's submission for funding for a Development Plan and Feasibility Assessment for the Queenscliff Lighthouse Reserve and Point Lonsdale Lighthouse Reserve.</p>			
<p>As at 31/12/11: There has been no feedback on the Council's submission for funding for a Feasibility Study and Business Plan for the Queenscliff Lighthouse Reserve and Point Lonsdale Lighthouse Reserve. A meeting is scheduled to meet with State Government officers in February 2012.</p>			
<p>As at 30/9/11: Demolition of redundant house on both sites has been undertaken by DSE and negotiations with DSE to facilitate the hand over of management responsibilities of both Toc H and Shortlands Bluff have been progressed. To facilitate the hand over, the Point Lonsdale Lighthouse Reserves Committee of Management is scheduled to hold a statutory meeting in October 2011 to formally conclude its management responsibilities and disband. A funding proposal has been prepared for submission to Regional Development Victoria under the Planning for Tomorrow program, to develop concept and feasibility plans for both locations.</p>			

<b>Develop a Masterplan for tourism accommodation development at the Queenscliff Lighthouse Reserve (Shortland's Bluff)</b>	<b>GMP&amp;I</b>	<b>1,2,3,4</b>	<b>In Progress</b>
As at 31/3/12: To date no official advice received on Council's submission for funding for a Development Plan and Feasibility Assessment for the Queenscliff Lighthouse Reserve and Point Lonsdale Lighthouse Reserve.			
As at 31/12/11: There has been no feedback on the Council's submission for funding for a Feasibility Study and Business Plan for the Queenscliff Lighthouse Reserve (Shortland's Bluff). A meeting is scheduled to meet with State Government officers in February 2012.			
As at 30/9/11: A Statement of Principles has been drafted to help define priority future use options for the Queenscliff Recreation Reserve. This will guide the creation of a project brief to inform the development of the Masterplan.			
<b>Support Geelong Steam Preservation Society to progress improvements to the Bellarine Railway Station facilities</b>	<b>CEO</b>	<b>1,2,3,4</b>	<b>Yet to Commence</b>
As at 31/3/12: Meetings have been conducted between the Bellarine Railway and Council officers to identify funding opportunities to progress improvements to the station precinct. These planning discussions were welcomed by the Bellarine Railway.			
As at 31/12/11: A meeting is scheduled with the Geelong Steam Preservation Society in February 2012 to discuss this matter.			
As at 30/9/11: Funds of \$40K have been allocated in the 2011/12 budget to assist the Geelong Steam Preservation Society in improving the station facilities. Discussions regarding this matter are yet to commence.			

## COMMUNITY DEVELOPMENT

### Strategic Direction

Work in partnership with the community to build a strong, safe, inclusive and connected community.

2011-2012 Business Plan Priority Actions	Responsibility	Quarter	Status
<b>Support local community organisations, civic events and arts, cultural and sporting activities in the Borough.</b>	<b>GMG&amp;C</b>	<b>1,2,3,4</b>	<b>In Progress</b>
<p>As at 31/3/12: the following events were supported by the Borough with either event organisation, sponsorship, or event support:</p> <ul style="list-style-type: none"> <li>- Rip View Swim Classic, Monday 2<sup>nd</sup> January</li> <li>- Amy's Ride, Monday 2<sup>nd</sup> January</li> <li>- Sand Sculpture Contest, Sunday 15<sup>th</sup> January</li> <li>- Australia Day Celebrations, Thursday 26<sup>th</sup> January</li> <li>- Blue Water Swim Classic, Saturday 28<sup>th</sup> January</li> <li>- Annual Queenscliff Rod Run, Friday 3<sup>rd</sup> February to Sunday 5<sup>th</sup> February</li> <li>- Giants of the Bay Swim, Saturday 10<sup>th</sup> March</li> <li>- Dog's Breakfast, Sunday 11<sup>th</sup> March</li> <li>- Maritime Weekend, including Kite Flying Event, Saturday 24<sup>th</sup> March to Sunday 26<sup>th</sup> March</li> </ul>			
<p>As at 31/12/11: the following events were supported by the Borough:</p> <ul style="list-style-type: none"> <li>- Around the Bay in a Day, Sunday 16<sup>th</sup> October</li> <li>- Walking Home 2011, Saturday 12<sup>th</sup> November</li> <li>- Queenscliff Music Festival, 26<sup>th</sup> to 28<sup>th</sup> November</li> <li>- Point Lonsdale Lighting of the Christmas Tree, Saturday 3<sup>rd</sup> December</li> <li>- Annual Toy Run, Sunday 11<sup>th</sup> December</li> <li>- Rip to River Run, Tuesday 27<sup>th</sup> December</li> </ul>			
<p>As at 30 September, the following events were supported by the Borough:</p> <ul style="list-style-type: none"> <li>- Bellarine Rail Trail Fun Run.</li> </ul>			
<b>Support local community initiatives through the Council's Community Grants program.</b>	<b>GMG&amp;C</b>	<b>1&amp;3</b>	<b>In Progress</b>
<p>As at 31/3/12: The 2012/2013 Community Grants program will open on 30<sup>th</sup> April and close on 1<sup>st</sup> June. Recommendations will be presented to the June 2012 Ordinary Council meeting.</p>			
<p>As at 31/12/11: Advertising of the 2012/2013 Community Grants program will occur in March and April 2012.</p>			
<p>As at 30/9/11: The 2011/12 Community Grants were allocated to all successful applicants at a 'Community Grants Ceremony' conducted on 19 July 2011 with 40 people attending. The Mayor distributed grant cheques to all 14 grant recipients and highlighted a range of activities being progressed by various community organisations and clubs. Administration of the 2012/13 round of Community Grants will commence in February 2012.</p>			
<b>Promote volunteerism through Council's Recognition Awards and ceremonies.</b>	<b>GMG&amp;C</b>	<b>3,4</b>	<b>In Progress</b>
<p>As at 31/3/12: At council's Australia Day awards the following people and groups were recognised. Val Lawrence received the Citizen of Year Award, Jess Dyer and Alex Baker received the Junior Citizen of the Year Award. Community Event of the year was awarded to the Queenscliff Football and Netball Club for the seniors drought breaking seniors flag,. Community Service of the Year was awarded to the Masonic Lodge No. 96 for the Men's and Women's Health and Wellbeing Forum. And Community Environment Project of the Year was awarded to the Bellarine Catchment Network &amp; Queenscliffe Community Nursery/Swan Bay Environment Association for their work Narrows Dunes rehabilitation project.</p>			
<p>As at 31/12/11: Yet to commence</p>			
<p>As at 30/9/11: Yet to commence</p>			

<b>Work with the community to commence planning the 150 year anniversary of the Borough of Queenscliffe.</b>	<b>GMG&amp;C</b>	<b>2,3,4</b>	<b>In Progress</b>
As at 31/3/12: A community organising committee has been formed and has met twice to discuss the goals/principles for the celebrations and type of events the community would like to celebrate this milestone.			
As at 31/12/11: Yet to commence			
As at 30/9/11: Yet to commence			
<b>Work with Queenscliff Lonsdale Community Enterprise to increase support to local Committees of Management.</b>	<b>CEO</b>	<b>2,3,4</b>	<b>Yet to Commence</b>
As at 31/3/12: Further planning meetings have occurred with the Queenscliff Golf Club, the Queenscliff Sports Club and the Queenscliff Bowling club designed to improve club and facility management and operations.			
As at 31/12/11: The primary focus of activities at this time is to support the Queenscliff Golf Club Committees of Management. A number of strategies are being discussed to increase membership, improve lease conditions and expand the range of revenue sources.			
As at 30/9/11: While initial discussions have been held with Queenscliff Lonsdale Community Enterprise, this project is yet to commence.			
<b>Maintain a zero waiting list for access to Council's Aged &amp; Disability Service.</b>	<b>GMG&amp;C</b>	<b>1,2,3,4</b>	<b>Continuing</b>
As at 31/3/12: This outcome is currently being achieved. Council is currently providing Home and Community Care services to 215 residents.			
As at 30/9/11 & 31/12/11: This outcome is currently being achieved. Council is currently providing Home and Community Care services to 235 residents.			
<b>Develop a Footpath and Road Treatment Strategy for the Borough to increase pedestrian road safety.</b>	<b>GMP&amp;I</b>	<b>3,4</b>	<b>Yet to Commence</b>
As at 31/3/12: Project has not commenced.			
As at 31/12/11: Project has not commenced.			
As at 30/9/11: Project has not commenced.			
<b>Advocate for improved public transport services and timetabling with regional organisations and State and Federal Government.</b>	<b>CEO</b>	<b>1,2,3,4</b>	<b>In Progress</b>
As at 31/3/12: Negotiations are continuing with the State Government regarding funding for a G21 Integrated Public Transport Plan. In the light of advice that the State Government will not meet all the project funding requirements, a submission has been lodged with the Regional Development Australia Committee seeking complementary funding to undertake the G21 Integrated Public Transport Plan.			
As at 31/12/11: Negotiations are continuing with the State Government regarding funding for a G21 Integrated Public Transport Plan.			
As at 30/9/11: Council is working with G21 to seek State Government funding support to undertake a regional Integrated Public Transport Action Plan. This will form the basis of identifying priority actions to improve the planning and provision of public transport across the G21 region over the next four years.			
<b>Improve pedestrian safety including advocating for reduced speed limits in residential streets without footpaths.</b>	<b>GMP&amp;I</b>	<b>1,2,3,4</b>	<b>In Progress</b>
As at 31/3/12: Geelong City Council and VicRoads have been approached regarding installation of a school crossing on Fellow Road near Grimes Road, Point Lonsdale. Traffic and Pedestrian counts will be undertaken in April as part of the formal process required to gain funding support for a crossing supervisor.			
As at 31/12/11: No further progress to date			
As at 30/9/11: This project will be progressed when Council undertakes its 'Footpath Strategy' in 2011/12.			

<b>Facilitate use of and access to public transport.</b>	<b>GMP&amp;I</b>		<b>In Progress</b>
<p>As at 31/3/12: Council supported QMF in directly advocating to the Department of Transport to include extended public transport services to Queenscliff, Point Lonsdale, the Bellarine Peninsula and Geelong over the period of the music festival. This advocacy will continue each year in Council's discussions with the State Government.</p> <p>Council also worked closely with Bellarine Taxi Network during the preparations of the Queenscliff Music Festival to enable and encourage as many community transport options as possible during the peak event.</p>			
<p>As at 31/12/11: In September Bellarine Taxi Network commenced operating in the Borough of Queenscliff. The Borough has met with the operator to facilitate consistent, regular and reliable service delivery for local residents. The Borough is exploring potential taxi ranks. And assisting the operator to explore the viability of securing a maxi taxi licence.</p>			
<p>As at 30/9/11: Council is liaising with Bellarine Taxi Network to facilitate the provision of an appropriately located Taxi rank within Queenscliff.</p> <p>Council continues to work in conjunction with VicRoads, Dept. of Transport and McHarry's Buslines to develop solutions around bus stop locations within the Borough.</p>			

<b>Continue with the review of Council leases.</b>	<b>GMP&amp;I</b>		<b>In Progress</b>
<p>As at 31/3/12: One lease has been finalised and negotiations with second tenant are well advanced. A licence renewal has been prepared and is currently with the licensee for approval before presentation to Council for sealing.</p>			
<p>As at 31/12/11: No further progress to date.</p>			
<p>As at 30/9/11: Six lease negotiations are pending and these will be progressed during the remaining quarters of 2011/12. Given the delay with these negotiations, the Quarter 1 financial report year-end forecast has been revised down from \$126k to \$111k total lease income for the 2011/12 financial year.</p>			

<b>Work with local groups interested in establishing a community garden on the High School site.</b>	<b>GMP&amp;I</b>		<b>In Progress</b>
<p>As at 31/3/12: Submissions to the Draft Botanic Gardens Concept Plan closed on January 31. Council officers presented the preliminary results of the questionnaire to a Community Reference Group meeting on February 14. This meeting voted that Council officers prepare a report based on the survey results for the March 21 Council meeting.</p> <p>A summary of this report was presented to the Community Reference Group on 13 March 2012.</p> <p>This meeting agreed to the establishment of a new Project Reference Group (PRG) to oversee the next phase of the project.</p> <p>The 21 March 2012 Ordinary Council meeting supported establishment of the Project Reference Group. Membership will comprise two Councilors, two Council staff and five community members. Expressions of Interest for the community positions will be advertised in local press in May.</p> <p>Council officers, in consultation with PRG members, will then develop a project design brief and obtain quotations for development of a detailed site plan. This would include assessing the needs of various user groups, the suitability and cost of building options and a detailed design and full cost estimate of any proposed community building.</p> <p>Council officers will also prepare a report on governance options for a future Council Assembly meeting. The PRG will prepare a Business Plan demonstrating financial viability and capacity to manage, operate and maintain the site and proposed building.</p> <p>On completion of this work, Council officers will prepare a comprehensive report covering these issues for Council.</p>			
<p>As at 31/12/11: At its November meeting Council resolved to seek community feedback and submissions on the two proposed development scenarios for the future development of the Queenscliff High School.</p> <p>A Draft Botanic Gardens Concept Plan and questionnaire was developed by Council in consultation with the Community Reference Group and distributed for community feedback throughout December.</p> <p>The questionnaire was distributed through the Rip Rumour to every Borough household in December. Hard copies were also available from the Council offices, the Queenscliff library and Visitor Information Centre. The survey could also be completed online at Council's website.</p> <p>Council will receive feedback until 31 January 2012 and Council officers will prepare a report to be presented at a Community Reference Group meeting on 14 February 2012.</p>			



As at 30/9/11: A Discussion Paper regarding the future use of the former high site was presented to the community reference group in August. A second discussion paper examining cost estimates for the relocation of the former MDC building to the high site school site and its renovation was presented to the community reference group in September. Council officers are currently developing a report for Councillors to consider the options as described in the previous discussion papers. Council will consider a report recommending that Council seek grant funds for a masterplan of the former High School site at the October 2011 meeting.

<b>Finalise the Precinct Plan for Queenscliff Recreation Reserve.</b>	<b>GMP&amp;I</b>	<b>3,4</b>	<b>Yet to Commence</b>
As at 31/3/12: Quotations have been received for the strategic review of caravan parks with report expected by end of May 2012.			
As at 31/12/11: As a prelude to this work a strategic review of caravan parks in the Borough has been commenced with the development of a brief for this work.			
As at 30/9/11: A Statement of Principles has been drafted to help define future use considerations. This will guide more detailed planning.			

<b>Prepare a concept plan, quantity survey and costing for the development of netball courts at Queenscliff Recreation Reserve.</b>	<b>GMP&amp;I</b>	<b>4</b>	<b>Yet to Commence</b>
As at 31/3/12: No further progress.			
As at 31/12/11: No further progress.			
As at 30/9/11: This work will flow from the Master Plan for the Reserve.			

<b>Source funding opportunities to implement priority works identified in the Hesse Street Revitalisation project.</b>	<b>GMP&amp;I</b>	<b>1,2,3,4</b>	<b>Complete</b>
As at 31/3/12: The funding agreement with the State Government under the Local Government Infrastructure Fund has been finalised with the Hesse Street Revitalisation (stage 1) and Point Lonsdale Main Street Improvement (stage 1) identified as the initial project. A request for the first grant instalment has been lodged.			
As at 31/12/11: Council has considered allocation of State Government funding (LGIP). An Allocation of \$250K has been made to the Hesse Street Point Lonsdale main street improvements project. Council has also allocated an additional \$83K to these works.			
As at 30/9/11: Council will consider a report in November to formalise the allocation of State Government funding. The 2011/12 budget includes an allocation of \$250K from the State Government towards the Hesse Street and Point Lonsdale Main Street improvements. Council has also allocated an additional \$83K to these works.			

<b>Source funding opportunities to implement priority works in the Point Lonsdale shopping precinct.</b>	<b>GMP&amp;I</b>	<b>1,2,3,4</b>	<b>In progress</b>
As at 31/3/12: The funding agreement with the State Government under the Local Government Infrastructure Fund has been finalised with the Hesse Street Revitalisation (stage 1) and Point Lonsdale Main Street Improvement (stage 1) identified as the initial project. A request for the first grant instalment has been lodged.			
In relation to pedestrian and road safety works, construction of the two safe pedestrian crossings and the wombat crossing in the main shopping area has commenced. The community reference group have also had a workshop to discuss concept designs for the Foreshore Redevelopment and Lop Ramp to Beach project. Designs will be submitted to the reference group and council in the future.			
As at 31/12/11: Council has considered allocation of State Government funding (LGIP). An Allocation of \$250K has been made to the Hesse Street Point Lonsdale main street improvements project. Council has also allocated an additional \$83K to these works.			
As at 30/9/11: Council will consider a report in November to formalise the allocation of State Government funding. The 2011/12 budget includes an allocation of \$250K from the State Government towards the Hesse Street and Point Lonsdale Main Street improvements. Council has also allocated an additional \$83K to these works.			

<b>Improve Municipal Emergency Management Planning.</b>	<b>CEO</b>	<b>1,2,3,4</b>	<b>In Progress</b>
As at 31/3/12: Council officers from Queenscliffe and Greater Geelong have met to identify priority improvements to emergence management responsibilities of local government.			
As at 31/12/11: Council has been advised that additional State Government funding to improve emergency management will be provided to all regional and rural municipalities. The City of Greater Geelong will receive these funds and provide assistance to the Borough with emergency management priorities. The particular focus of these resources is being negotiated with CoGG.			
As at 30/9/11: Council formalised its endorsement of the Municipal Emergency Management Plan at its 17 August 2011 meeting. This followed a successful audit of the Plan by the State Emergency Service, Victoria Police and the State Department of Human Services. The Plan was also endorsed by the Council's Municipal Emergency Management Planning Committee that comprises representatives from all emergency response and recovery agencies.			

<b>Work with the CFA and SES to improve community awareness and participation in responses to emergencies.</b>	<b>GMP&amp;I</b>	<b>1,2,3,4</b>	<b>Ongoing</b>
As at 31/3/12: No further action this quarter.			
As at 31/12/11: Council supported the CFA in conducting community fire awareness meetings in Point Lonsdale prior to Christmas 2011. New information designed to increase public awareness of fire safety and encourage residents to develop a fire plan has been promoted through the Council office and newsletter.			
As at 30/9/11: Council continues to work closely with the CFA to increase measures to ensure public awareness with regards to fire prevention, fire awareness, fire plans and where to source this information.			

<b>Maintain regular dialogue with the Victoria Police.</b>	<b>CEO</b>	<b>1,2,3,4</b>	<b>Ongoing</b>
As at 31/3/12: Council continues to have regular communication and meetings as required with the local police. Over this period discussions included specific incidents regarding tree vandalism, the Queenscliff Music Festival and other large events and advocacy regarding excessive speed of vehicles in Point Lonsdale Road.			
As at 31/12/11: Council continues to have regular communication and meetings as required with the local police.			
As at 30/9/11: Council continues to have regular communication and meetings as required with the local police.			

# PLANNING, HERITAGE & COMMUNITY ASSETS

## Strategic Direction

Striving to ensure development sustains and enhances the character of the natural and built environment

2011-2012 Business Plan Priority Actions	Responsibility	Quarter	Status
<b>Progress the review of the Borough of Queenscliffe Planning Scheme.</b>	<b>GMP&amp;I</b>	<b>1,2,3</b>	<b>In Progress</b>
As at 31/3/12: The technical report is currently being reviewed by officers, before presenting findings to CEO. A Steering Committee meeting is to be scheduled shortly thereafter, and an independent peer review of the report is to be conducted prior to the end of the financial year.			
As at 31/12/11: Council has received the Technical Review report from the consultant, in response to the community consultation. The Steering Committee is to consider the report early in 2012.			
As at 30/9/11: The review of the Queenscliffe Planning Scheme has been delayed for a period. The Technical Review report incorporating the consultant's response to the community consultation is scheduled for the steering group's consideration in early November 2011.			
<b>Progress a planning scheme amendment to incorporate the Point Lonsdale Structure Plan.</b>	<b>GMP&amp;I</b>	<b>1,2,3</b>	<b>In Progress</b>
As at 31/3/12: Council is still awaiting a response from the Minister in regard to the Panel report, following Council's response being forwarded to the Minister in late September 2011.			
As at 31/12/11: Council is still awaiting a response from the Minister in regard to the Panel report, following Council's response being forwarded to the Minister in late September 2011.			
As at 30/9/11: The Planning Scheme Amendment process related to the Point Lonsdale Structure Plan has progressed to the point of Council receiving advice from the Hon Matthew Guy, Minister for Planning, seeking Council's response to the Panel report. Council's formal response to the Panel report was forwarded to the Minister in late September 2011.			
<b>Implement Council's Asset Management Plan.</b>	<b>GMP&amp;I</b>		<b>In Progress</b>
As at 31/3/12: The design for the Gellibrand Street renewal works has been presented to Council. The road reseal program has been completed. The Monahan Centre redevelopment project continues with the completion of the stage 1 works Scheduled for August 2012. The Williams Street playground renewal has been commenced with completion scheduled for 13 April 2012. The design of Beach Street drainage improvements are scheduled to commence in April 2012.			
As at 31/12/11: Drainage pump works in Queenspoint Crescent have been commenced with the upgrade of power to allow the installation of a new pump. Design works are nearing completion for the Gellibrand Street road renewal works that are to be undertaken under the Country Roads and Bridges Program and the remainder of the Roads to Recovery Program. The Monahan Centre redevelopment project continues and remains on schedule. The annual reseal contract has been tendered and awarded with works scheduled to be undertaken February - March 2012.			
As at 30/9/11: Council's 2011 asset renewal program works have commenced. Preliminary works are being undertaken to review the road renewal program due to the additional funding received from the State Government under the Country Roads and Bridges Program.			
The roundabout surface at the Stokes Street and Learmonth Street intersection has been renewed in August 2011 utilising funding received under the Federal Governments Road to Recovery program.			
Renewal works to the Monahan Centre being undertaken as part of the redevelopment project are progressing well with the anticipated completion of Stage 1 scheduled for April 2012.			

<b>Implement priority recommendations from the Geotechnical Cliff Safety Assessment at Point Lonsdale.</b>	<b>GMP&amp;I</b>	<b>1,2,3,4</b>	<b>In Progress</b>
As at 31/3/12: Draft tender documentation has been completed. A slight delay has been incurred due to availability of resources. The tender is expected to be advertised in late April.			
As at 31/12/11: Tender process to commence in March 2012.			
As at 30/9/11: A Coastal Management Act Consent has been received from DSE and tender specifications for the cliff stability and risk mitigation works, are being prepared by Council officers.			

<b>Investigate State Government support and funding opportunities for additional groynes at Point Lonsdale beach.</b>	<b>GMP&amp;I</b>	<b>1,2,3,4</b>	<b>In Progress</b>
As at 31/3/12: DSE has indicated that there are no funds for these works at this time.			
As at 31/12/11: DSE have been requested for comment on any initiatives, funding or departmental direction that may progress this item.			
As at 30/9/11: Discussions have been initiated with DSE however there is little support to date.			

<b>Implement priority recommendations from the Climate Change Risk Assessment report.</b>	<b>GMP&amp;I</b>	<b>1,2,3,4</b>	<b>Yet to Commence</b>
As at 31/3/12: Energy audits will be completed at six Council facilities by June. Council officers are currently seeking information on completion of water audits. Officers are also investigating opportunities to implement other actions as recommended.			
As at 31/12/11: Council will be undertaking energy audits of Council facilities as recommended in the report. These audits will be completed by June 2012. Council's officers are also investigating opportunities to implement other actions as recommended in the report.			
As at 30/9/11: Council received notification in August 2011 that its funding application through the Victorian Local Sustainability Accord: Round 5 Grant program was successful. This funding will be utilised to implement a range of recommendations from the Climate Change Risk Assessment report. Council's sustainability officer will attend a project planning workshop in October to commence this project.			

<b>Review Council's Road Management Plan.</b>	<b>GMP&amp;I</b>	<b>1,2,3</b>	<b>Yet to Commence</b>
As at 31/3/12: Council's Roads, Parks and Reserves Contract review has been completed with changes made allowing the independent review of each document. A Briefing outlining the Road Management Plan Review process is still to be scheduled.			
As at 31/12/11: The Roads, Parks and Reserves Services Contract is in the process of review scheduled for completion February 2012. New contract documentation will allow future independent review of both the services contract and the Road Management Plan. A briefing is scheduled to be presented to Council regarding the review of the Road Management Plan in February 2012 to outline the proposed RMP review process.			
As at 30/9/11: Not Commenced. The review of Council's Road Management Plan will be undertaken within the next quarter in conjunction with the review of the Roads, Parks and Reserves Services Contract.			

<b>Construct traffic calming devices in Point Lonsdale Shopping Centre precinct.</b>	<b>GMP&amp;I</b>	<b>1,2,3,4</b>	<b>In Progress</b>
As at 31/3/12: PowerCor upgraded the street lights over the three new crossings in Point Lonsdale Road in early February 2012. VicRoads constructed the Albert St & Wombat Crossings in mid to late March. Council to install one additional timber bollard and landscape at three beachside kerb outstands in May 2012.			
As at 31/12/11: Council at its October meeting resolved to proceed with the concept plans after considering 10 submissions from the wider community. VicRoads constructed the Kirk Rd Pedestrian Crossing in early December 2011, Council to landscape in Spring. PowerCor programmed to update the lighting in February after the holidays and VicRoads to construct the Wombat and Albert Road Crossing in March 2012.			
As at 30/9/11: Council has been presented with concepts for the traffic calming and pedestrian safety devices in Point Lonsdale that were developed after an extensive consultation process with the Point Lonsdale Main Street Reference Group. Council at its September meeting resolved to advertise the concept plans for wider community consultation. The submission period will close on 12 October 2011.			

<b>Design pedestrian safety improvements at Fellows &amp; Grimes Roads in Point Lonsdale and Flinders &amp; Henry Streets in Queenscliff, in consultation with VicRoads.</b>	<b>GMP&amp;I</b>	<b>1,2,3,4</b>	<b>Commenced</b>
As at 31/3/12: Geelong City Council and VicRoads have been approached regarding installation of a school crossing on Fellow Road near Grimes Road, Point Lonsdale. Traffic and Pedestrian counts will be undertaken in April as part of the formal process required to gain funding support for a crossing supervisor.			
As at 31/12/11: Scheduled to commence third quarter.			
As at 30/9/11: Yet to commence			
<b>Complete the construction of the footpath on Lawrence Road, Point Lonsdale between Fellows and Point Lonsdale Roads.</b>	<b>GMP&amp;I</b>	<b>1,2,3,4</b>	<b>Complete</b>
As at 31/3/12: Construction of an unsealed crushed rock footpath on Lawrence Road is complete with the renewal work on the existing section of unsealed path also complete.			
As at 31/12/11: Scheduled for commencement third quarter.			
As at 30/9/11: Yet to commence			
<b>Improve road edges in Point Lonsdale for pedestrian safety and amenity.</b>	<b>GMP&amp;I</b>	<b>1,2,3,4</b>	<b>In Progress</b>
As at 31/3/12: Road edge inspections and associated remedial works continue as part of the ongoing maintenance program.			
As at 31/12/11: Council continue to proactively inspect road edges and shoulders to manage potential hazards. Several Streets identified to be spray sealed in March have had edge repairs carried out in November 2011.			
As at 30/9/11: Council continue to proactively inspect road edges and shoulders to manage potential hazards. The Footpath Strategy being undertaken by council in 2011/12 is expected to achieve outcomes to improve pedestrian safety.			
<b>Advocate to VicRoads for improved pedestrian safety measures and roundabouts in priority locations.</b>	<b>GMP&amp;I</b>	<b>1,2,3,4</b>	<b>In Progress</b>
As at 31/3/12: Council will continue to advocate to the State Government for funding to improve pedestrian safety measures and roundabouts. A potential funding opportunity to progress priorities has emerged through the State Government Country Roads and Bridges program.			
As at 31/12/11: Council has again advocated for roundabouts to be considered at the Hesse Street – Symonds Street intersection and on Point Lonsdale Road in the vicinity of Admans Street. Officers have requested confirmation of the possibility of utilising funding from the Country Roads and Bridges (CR&B) Program for these projects should Council so choose. It has been indicated that VicRoads cannot endorse these projects to be undertaken under the CR&B program but will support an application to the Minister for use of these funds.			
As at 30/9/11: Council has successfully advocated for Improved pedestrian safety measures to be implemented by VicRoads in Point Lonsdale road. It is anticipate that construction of pedestrian crossings to compliment the reduced speed limit that had previously implemented will commence in the next quarter.			
<b>Commission the design and costing for undergrounding of powerlines in Point Lonsdale Road, Point Lonsdale in consultation with Powercor.</b>	<b>GMP&amp;I</b>	<b>1,2,3,4</b>	<b>In Progress</b>
As at 31/3/12: Design from Powercor received. Powercor's estimated cost of works is expected by mid April 2012. Electrical consultants design and individual property connection cost estimates received.			
As at 31/12/11: PowerCor commissioned to produce design on extended scope of works, expected February 2012. Electrical consultant commissioned to assess & design individual property connections, expected February 2012.			
As at 30/9/11: An extended scope of works is being reviewed. Investigation into property connections is yet to commence and reviewed designs are being sought from Powercor.			

<b>Upgrade the power supply to the Queenscliff Recreation Reserve and Victoria Park in consultation with Powercor.</b>	<b>GMP&amp;I</b>	<b>1,2,3,4</b>	<b>In Progress</b>
As at 31/3/12: The position of the Kiosk Substation for the single point of supply has been finalised. Installation agreement to be finalised with Powercor.			
As at 31/12/11: Officers are investigating implications of a request to relocate the proposed location of the new single point of supply.			
As at 30/9/11: A power upgrade proposal has been provided to Powercor in relation to the Monahan centre upgrade project. To provide this upgrade Powercor have indicated that all current points of supply to the Reserve and Victoria Park will need to be rationalised to one point of supply however they are yet to advise whether these works can be staged after the Monahan Centre works.			